## Academia



# Academia Guide: Log-In

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# Agenda

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- Credentials
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## Introduction

Academia is a student information system (SIS) that helps to automate and manage the operations and learning needs effectively and efficiently.





# Uses of SIS (Academia)

## 1. Access to Academic Information

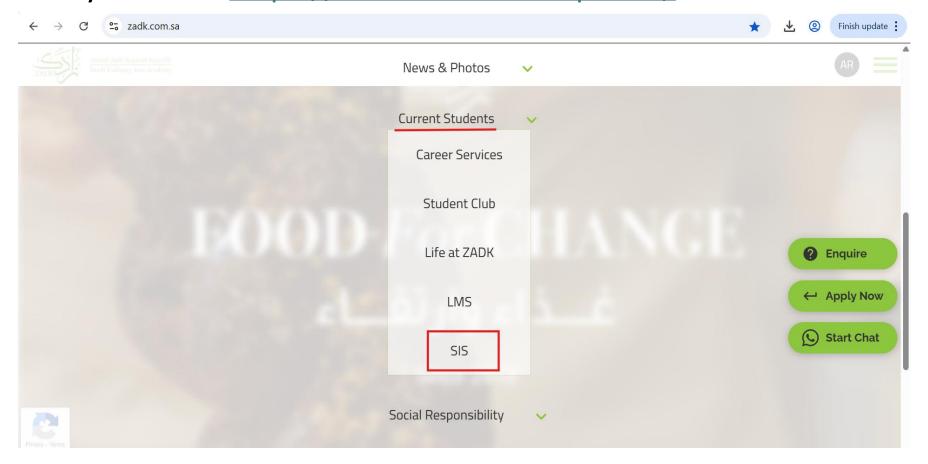
- View course schedules, grades, and attendance
- Monitor academic progress in real-time
- 2. Personal Information Management
- Update contact details and emergency info
- Check and manage your profile
- 3. Track Graduation Requirements
- Monitor credit hours, completed courses, and degree progress
- 4. Raise Requests
- 5. Make appointments





### Where can I find the SIS link?

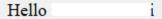
You can access the SIS webpage through the <u>ZADK website</u> or by the link: <a href="https://zadk.academiaerp.com/">https://zadk.academiaerp.com/</a>







#### Academia Credentials Email



Your password has been reset with the following credential

Login ID: ST06\_\_\_\_

Password:

Please click on the link below or copy and paste the link into your browser in order to proceed with the application process:

URL: https://zadk.academiaerp.com/

Kind regards,

ZADK Culinary Arts Academy



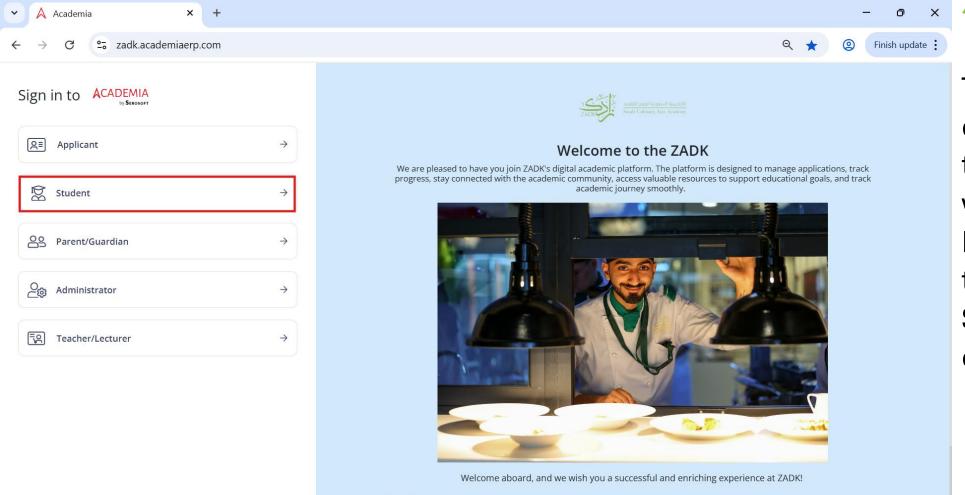


You should have received the following email to your student email.

This email consists of your Login ID (Student ID) & Password for Academia



### Log-In Page



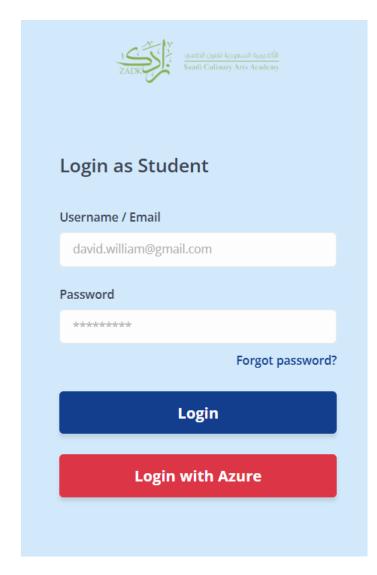


The link in the email will take you to the Academia website.

Please make sure to log in using the **Student** login option.



### Log-In Page



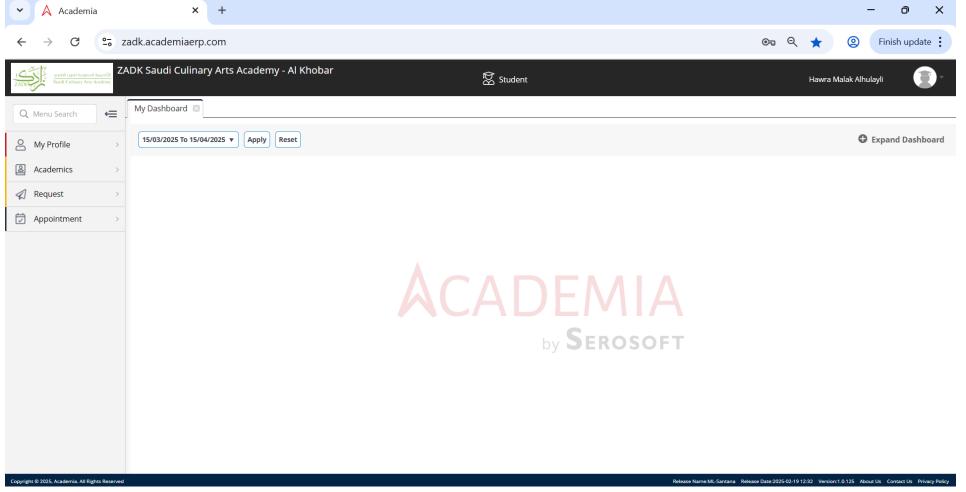


- You can log in using the credentials provided in the email, {Username: StudentID (ST0000)}
- Or choose the Azure login option if you've previously signed in with your student email.



#### Dashboard

- After logging in, you will be directed to the dashboard.
- To quickly access your schedule, simply click on the "Expand Dashboard" option.



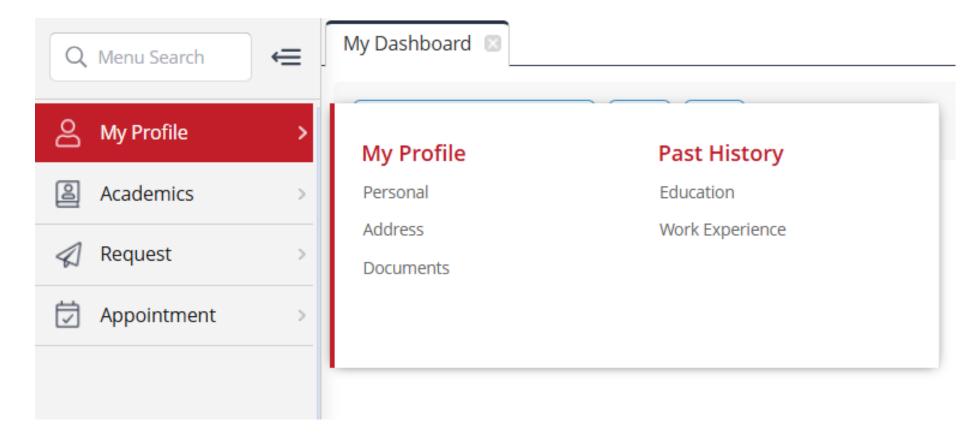




#### Profile

From the "Profile" Menu, you can access your personal details, address, document, education & work experience



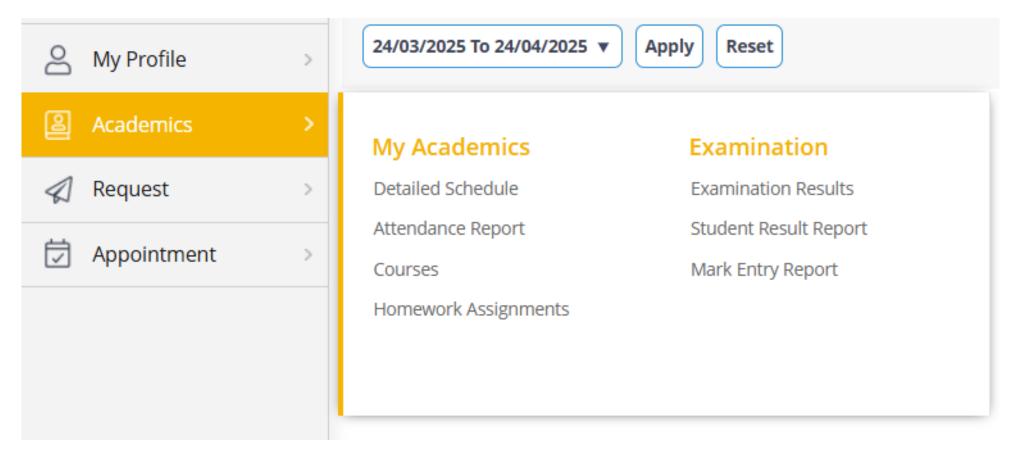




#### Academics

From the "Academics" menu, you can access your schedule, attendance report, registered courses, homework assignments, exam results, student result report, and mark entry report.



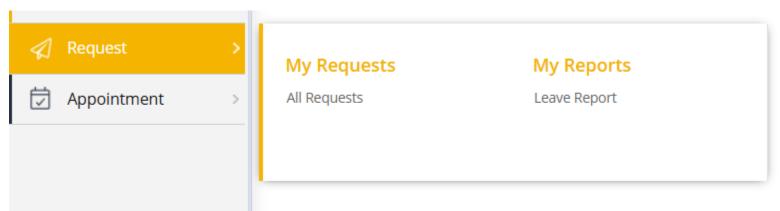


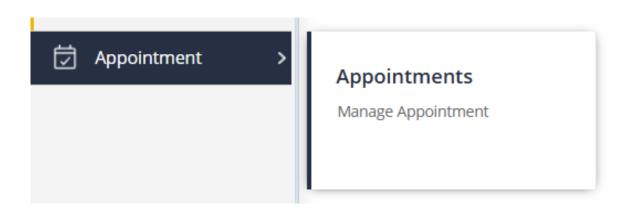


### Requests & Appointment



KINGDOM OF SAUDI ARABIA





- You can raise a request, view your requests and leave report from the "Request" menu.
- You can make an appointment with your instructors and counselor through the "Appointment" menu.

#### **Reporting IT Issues**

ZADK

If you face any technical issues or have any questions, please don't hesitate to contact us!

**Student IT Support email:** 

studentitsupport@zadk.com.sa

